



## Minutes of PTFA Meeting: 17/1/23 7pm Juniper place Neath

Present: Nia Griffiths, Gabi Williams, Kim Foster, Jacqui Rice, Lisa James, Ceri Davis, Mrs Loader

Apologies: Rhian, Steph, Mel, Beth, Paula, Jules

Agenda	Action points
<p><b><u>Feedback</u></b>            Bath Shopping trip: positive feedback – successful trip- no amendments to be made</p> <p>Christmas fayre: Santa, photos?            Take stall money prior to fayre?            Fair time was good-            Cake stalls maybe look at booking earlier – more time to organise prior to commencement.</p> <p>Christmas wreath making:            slightly bigger venue for larger capacity – more wire , more colourful leaves, hessian ribbons</p>	<p><b>Profit : £295.85 (Bath shopping trip)</b></p> <p><b>September – check dates</b>  <b>Santa?</b>  <b>Cakes?</b>  <b>Stall holders?</b>  <b>Photo?</b>  <b>Confirm helpers – to set up and second team to tidy away</b></p> <p><b>Look for bigger venue with more light</b>  <b>PTA members to purchase materials if in sale, give receipts to Lisa</b></p>
<p><b><u>Afternoon tea: Café Darcy</u></b>            Dydd Gwyl Dewi – Saturday 4<sup>th</sup>/            Sunday 5<sup>th</sup> March £20 a person (36 maximum)</p>	<p><b>Nia to contact/ visit Café Darcy to confirm numbers arrange date</b></p>
<p>Easter activities?            Easter egg hunt-            Colouring competition-</p>	<p>-</p>

Easter raffle	
<b><u>St David's day disco/ Easter disco?</u></b> <b><u>(3:45/4:00 – St David's day )</u></b> Consent form with allergies and contact details prior to disco 1 parent per family for foundation phase No room for buggies	<ul style="list-style-type: none"> <li>- Jacqui and Lisa to check dates on items in PTA cupboard</li> <li>- Mrs Loader to check calendar when hall is available for disco</li> </ul>
<b>Meeting frequency</b>	Remains 2 <sup>nd</sup> Tuesday of every month
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<b><u>PTFA Members recruitment</u></b>	Members needed to help run events for children
<b><u>AOB</u></b> Lisa to take receipts to sort debits. Separate receipts for each event Receipts to be given once a month  Summer fete was suggested- to be revisited at later date	

**Date of next meeting: Monday 13<sup>th</sup> February 2023 7PM in Juniper place**