



## Minutes of PTFA Meeting: 11/10/2022 7pm Juniper place Neath

Present: Nia, Gabi, Ceri Jacqui, Amanda, Rhian, Steph, Lisa

Apologies: Jules, Kim , Paula, Mrs Loader

Agenda	Action points
<p><u>Autumn disco</u>- Thursday 27<sup>th</sup> October</p> <p>Nia looked in home bargains for decorations – balloons etc., how much to spend on decorations- PTFA to lend decorations</p> <p>Steph suggested buying decorations for next year after Halloween to get cheaper offers</p> <p>Goodie bags- Nia thanked Steph for buying items ready for disco.</p> <p>Trick or treat bags – Halloween party bags – sweets – glow sticks, Halloween pencil toppers, chocolate coins, Halloween lollies, Halloween tattoos- roughly make bags less than 50p – sell for £1</p> <p>£1 for glitter tattoo 50p for transfer tattoo</p> <p>4pm – set up- Ceri and Jacqui volunteered to help decorate</p>	<ul style="list-style-type: none"> <li>● Need to check time hall is available for decorating for disco</li> <li>● <b>Jacqui available for disco 1,</b></li> <li>● <b>Nia, Kim, Gabi, Jules, Rhian, Lisa – available for disco throughout</b></li> <li>● Mrs Loader to check with teachers for availability to assist in disco</li> <li>● <b>Jacqui and Ceri to source snacks and drinks to sell</b></li> <li>● <b>Nia to make up trick or treat bags</b></li> <li>● <b>Lisa to sort float for the night.</b></li> </ul>

5pm-5:45pm derbyn- Bl.2- parents to stay

18:00-19:00 – Bl3- Bl.6

Teas and coffees in separate room for adults to buy

Steven Clapham disco karaoke has been booked - £120

£1 entry to disco

### Pumpkin competition

Half term: Victoria gardens –

Pupils to design their own pumpkin/ send in a picture of carving –No picture of children to be submitted with pumpkin image

Pumpkin template to be given to classes

### Christmas wreath making: 6:30pm start

Nia spoke to gardener – council used a grant to fund it previously. Gardener would check and help if we used Victoria gardens centre but not lead the workshop

Nia priced wreath workshop – 20 people -£43.95 for material

Wreath workshop: £20 including a drink / £15 p.p- 13<sup>th</sup> December-

- **Nia to email Autumn disco poster to Mrs Loader for school newsletter**
- **Nia will hide pumpkins with letters around Victoria Park – unscramble word – \*\*\*\*\* \*\*\*\*\***
- **Nia to email pumpkin template to Mrs Loader to share with pupils/ will also be posted on Facebook page**
  
- **Ceri to contact Blooming Wild regarding possible wreath workshop**
- **Steph/ Rhian to contact Ivy Tower regarding greenery we could repurpose for wreath workshop**
- **Gabi to create poster to advertise wreath workshop**

Juniper Place – 6:30pm (minimum 20, max 30)

Christmas Fair: December 1st 4pm to start – 6:30pm

Stall holders to come in earlier –  
Between 1:30-2:30 to drop off stock, all cars off yard by end of school day (2:45pm)

Tables will be provided  
Need at least 10 stalls

£10 for stall holders instead of £15  
PTFA Voted No to Father Christmas.

Money given on night for stall  
Confirmed stalls  
Raw Welsh Honey candles  
Tine's treasures  
Body Shop

Minimum of 3 PTA stalls including  
tombola, sweets

Winter raffle- to be drawn Christmas fair and Christmas concert- no online raffle

Parents to bring donations for winter raffle – each class has a colour- donations come in, – tickets sold in fair and concert.

Christmas shopping trip

Sold 37 seats  
Need to encourage PayPal friends and family and 10 more seats to sell.

- **Rhian to ask Mrs Loader if we can start fair at 3:45pm**
- **Lisa to set up sum up machine for Christmas Fair**
- Hampers to be completed by end of November ready for Christmas fair and Christmas concerts
- Advertise requests for hampers over half term

- **PTFA members to ask for donations for Christmas shopping trip.**
- **Steph to call the Bingo on the bus trip to Bath**

**AOB**

Lisa: Amazon smile – remind parents about signing up to Amazon smile  
Tesco savings scheme- sign up by December

Ceri raised option to use easyfundraising for school.

**Next meeting: 8<sup>th</sup> November 7pm  
Juniper Place**

- **Lisa to arrange the pick up of vouchers for this year and coordinate savings for this next year**